

**T. Rowe Price Career and Innovation Center's
Clyde's Closet**



**University of Colorado Colorado Springs
Bachelor of Innovation
Client Report**

Spring 2023 Team

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III. Introduction and Bachelor of Innovation Overview

Think of the report this way. It should be able to be in the office of the client, and when read by a person who knows nothing about the Bachelor of Innovation or the Teams course, they will comprehend the following when they are done reading.

- The context of the BI as a degree within the UCCS system.
- The context for innovation within the UCCS system and the BI.
- The context of the course within the BI.
- How the team works with and serves the client.
- An overview of the team, including the leader and the members.
- The value of the client experience to team learning and innovation opportunities for the future.

The Bachelor of Innovation (BI) is an undergraduate degree program offered within the University of Colorado Colorado Springs (UCCS) that combines a student's chosen field of study with innovation, entrepreneurship, and business principles. It aims to foster a culture of innovation and entrepreneurship among undergraduate students, regardless of their major or field of study.

Innovation is a key component of the BI program and is emphasized throughout UCCS. The program encourages students to think creatively, develop innovative solutions to real-world problems, and apply entrepreneurial principles to their academic and professional endeavors.

The course within the BI program focuses on teamwork and collaboration. Students work in interdisciplinary teams called Innovation Teams to work on innovative projects, create business

plans, and develop prototypes. These teams are composed of students from different disciplines, and they work together to tackle complex problems and gain practical experience in working with diverse teams.

The innovation teams serve the client, which could be a real-world organization or business, by addressing their specific needs or challenges. The team works closely with the client to understand their requirements, develop solutions, and deliver results. The client's perspective and feedback are highly valued and integrated into the team's work, which provides a valuable learning experience for the team and helps them develop innovative solutions.

A team leader, who provides guidance and oversees the team's progress, leads the Team. The team members are selected from different disciplines and bring diverse perspectives and skills to the team. This interdisciplinary approach encourages creativity and innovation, as team members learn from each other's expertise and work collaboratively towards a common goal.

The client experience is highly valuable to team learning and future innovation opportunities. It provides real-world context and practical application of the concepts learned in the BI program. By working with clients, teams learn how to address real-world challenges, develop solutions, and deliver results, which prepares them for future innovative and entrepreneurial endeavors.

Overall, the BI program at UCCS offers a unique interdisciplinary approach that combines students' chosen field of study with innovation, entrepreneurship, and business principles. The program emphasizes teamwork, collaboration, and real-world experience through the innovation

teams course, where students work with clients to develop innovative solutions. This provides valuable learning opportunities, fosters innovation, and prepares students for future success in their careers and as entrepreneurial leaders.

IV. Executive Summary

Clear Statement of Project:

The team has worked on Clyde's Closet, which involved increasing awareness of its services by identifying potential marketable student areas. The team also developed metrics for us to evaluate our social impact, economic impact, and the use of repurposing, recycling, and reuse. Also, the team is planning, developing, and running a recruitment campaign for donors to give professional clothes. The team has applied innovation, entrepreneurship, and business principles to develop creative solutions for the client's needs.

Clear Statement of Goals:

The team set specific goals at the beginning of the project, which included:

- Meeting with the UCCS sustainability director to ensure proper metrics for school impact and plan for the future sustainability of Clyde's Closet.
- Creating an inventory system to track how many people use the service and what items are coming in and going out; Changing the current inventory system from exit tickets to an electronic tracking system that provides student emails and listed items from the Closet.
- Making the Closet more gender inclusive for students by advertising and partnering with

MOSAIC and UCCS Pride.

- Recruiting students to use and become aware of this service by asking UCCS orientation tours to stop in the Closet to allow incoming students to see the Closet.
- Offering diverse forms of marketing by procuring pop-up stands and mannequins for semi-permanent exhibits on campus in high-traffic areas and at events.
- Increasing campus comprehensive awareness through innovative marketing strategies.

Concise Identification of Overall Team Accomplishments:

The team has accomplished the following critical milestones during the project:

- The team created an electronic inventory system using Sortly and an electronic survey for Clyde's Closet on March 21st, 2023. The electronic inventory system can now track inventory levels in real time, providing accurate and up-to-date information on the availability of items in Clyde's Closet. Clyde's Closet can have better visibility into its inventory levels, location, and movement of objects. By automating inventory management processes, Clyde's Closet can reduce the time and effort spent on manual tasks, such as manual counts and data entry. Sortly can provide data and analytics on inventory performance, demand patterns, and other key metrics, enabling Clyde's Closet to make informed decisions about inventory replenishment, product selection, and sustainability metrics.

- Marketing flyers distributed around campus on March 21st, 2023: Flyers distributed around campus can help raise awareness about Clyde's Closet among the student population and potentially attract new students in need. By promoting their services through flyers, Clyde's Closet can generate interest and drive traffic to their location, potentially leading to increased donated, received, and student engagement.
- Commode Chronicles ad placed on March 7th, 2023: Placing an ad in Commode Chronicles, which could be a campus newspaper or publication, can help Clyde's Closet reach a wider audience and promote their products or services to the campus community. This can increase brand visibility and awareness, potentially resulting in higher foot traffic and donations and clothes given to students.
- Orientation Tour Guide (Ariadna Coffman) contacted about bringing tours INTO Clyde's Closet: Contacting the Orientation Tour Guide and arranging for times to visit Clyde's Closet can provide an opportunity to showcase their products or services to prospective students. This can help generate interest and create a positive impression, potentially leading to clothes given to students and brand recognition.
- Correct location of Clyde's Closet on all websites: Ensuring that the proper place of Clyde's Closet is listed accurately on all websites, including their website, online directories, and other platforms, can help potential students find their store easily. This can prevent any confusion or inconvenience and ensure that students can quickly locate and visit Clyde's Closet, resulting in increased foot traffic and potential clothes given to students.
- Meet with UCCS Sustainability Director (Konrad) for campus-wide metrics within the pillars of financial, economic, social, and environmental on February 2nd, 2023: Meeting

with the UCCS Sustainability Director can provide Clyde's Closet with valuable insights and guidance on how to align their business practices with sustainability principles. This can help Clyde's Closet incorporate sustainable and socially responsible practices into its operations, appealing to environmentally conscious customers and positively impacting its brand image.

- Post marketing materials in MOSAIC location to promote inclusiveness: Posting marketing materials in MOSAIC (Multicultural Office for Student Access, Inclusiveness, and Community) can help Clyde's Closet encourage inclusiveness and diversity and show their support for underrepresented communities. This can help Clyde's Closet build a positive brand image and attract customers who value inclusivity and diversity.
- Career Fair Pop-ups on February 15th, March 15th, and April 6th: Setting up pop-up booths at career fairs can allow Clyde's Closet to showcase its brand and products to potential job-seeking students, including students and alums. This can help Clyde's Closet generate interest, promote its products, and attract new students and talent to its cause.

In summary, the accomplishments highlight how promotional activities and interdisciplinary collaboration benefited Clyde's Closet by increasing brand visibility, foot traffic, and engagement. The team's innovative solutions and exceptional teamwork resulted in increased donations, student engagement, and improved operations. Overall, the team achieved goals, satisfied the client, and demonstrated their commitment to innovation and entrepreneurship.

V. Statement of Accomplishments

This project aimed to increase awareness, inclusivity, sustainability, and foot traffic within Clyde's Closet. While maintaining communication with the client, we built advertisements and researched to sustainably measure how many students were using the Closet and taking inventory. For accomplishments, we investigated the best ways to catalog the list within Clyde's Closet. We created an initial survey for students to determine the impact and usefulness of the Closet on campus. As a team, we created flyers and advertisements spread across campus to invite people to use the Closet for their business and professional attire needs. Meetings were held with the Director of Sustainability here on campus to discuss how to make the Closet more sustainable, as well as with the Green Action Fund Coordinator to discuss how to apply for funding on campus to create more shelving, purchase an iPad and mannequins to display on campus for better marketing.

The research to create a better inventory management system included Google searches and experimenting with websites such as Sortly, Zoho, Stockpile by Canvas, Raptool, Excel, and Square. We narrowed down the systems, and ultimately the client chose to use Sortly and test out the usability for this specific software using the free version. When creating flyers, we searched for different pricing through print shops such as Postal Annex, Staples, and UCCS Copy Center. When the time came to print our flyers created through Canva.com, we used Clyde's Closet Speed Type to print copies and distribute them in each building on campus. A separate

advertisement was sent to Commode Chronicles and displayed in every other bathroom stall on campus for students to view.

Our team researched to find an inexpensive scale for students to weigh clothing items, enter the weight of the clothing they are taking from the Closet, and apply it to the exit survey they will bring upon leaving the career center. Reminder signs and an exit survey flier with directions to use the scale were created by the team and sent to Clyde's Closet to be displayed and increase the feasibility of tracking the exit survey results. Our client sent out three versions of a survey to test how the results would populate at the end. We narrowed down the surveys from Qualtrics, Google Forms, and Survey Monkey down to just Google Forms since the information gets transferred into a spreadsheet that is easy to read and sums the totals with minimal time and effort of counting and sorting responses.

VI. Recommendations and Innovation Discussion:

As mentioned in the executive summary, we intended this project to define and develop an organizational strategy that represents Clyde's Closets' mission and goals to advance the organization's reach and impact within the education system. Clyde's Closet creates an environmentally friendly clothing option that solves a locally based challenge and focuses on positioning historically underestimated students in low-income brackets as impact problem-solvers.

Beginning with the securement of funds ensures that our client will fully own the inventory system and be able to install more storage options in the space available. We also recommend that the free survey and free inventory template be utilized as much as possible in

the future to improve the cohesiveness of our client's organization.

A few more ideas that will be implemented are to develop Clyde's Closet website and marketing further, aligning it with several of the design elements our team presented this semester using Canva. These designs include using the flyers and commode chronicles we created. Monitoring student metrics through a third-party tool is another excellent way to gauge interest and activity. Last, the next step for Clyde's Closet is to apply for the green action fund for sustainability and architectural analysis of their current space to comply with safety laws.

Requisitioning a scale to measure students' environmental impact will paint Clyde's Closet in a more personal light, building upon its pathos and enlightening students with how much material they saved from the landfill. A more prevalent presence will reach a larger audience, allow for student feedback, and build student loyalty. Knowing exactly how a student feels about a product or service is influential in building a business.

VII. Conclusion and Discussion:

Our team believes this project was highly beneficial, not only for our personal experiences but for Clyde's Closet as well. Moving forward, we recommend implementing the ideas mentioned in the Innovation Recommendations section of this document to strengthen student engagement and potential growth engagement. Implementing these ideas will boost Clyde's Closet's growth in public donations and reception of professional clothing, as its core values and goals ensure its success.

The Bachelor of Innovation program allows students to work with real-world businesses in real-world situations. These opportunities provide precious experiences to both the students and the client. This program allowed each team member to experience real-world business dilemmas and learn how to find a solution for them. The deliverables provided by our team will aid Clyde's Closet in growing and achieving its maximum potential. Each of us believes in what Clyde's Closet is trying to accomplish, and we are all so grateful to have been a small part of its success.

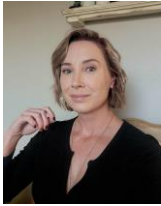
Scope of Work

Spring 2023

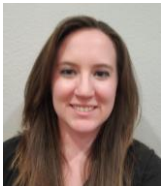
Overview

The Bachelor of Innovation program gives students the opportunity to work in real-world situations with teams of people comprising multiple professions, educations, and skills to achieve success. Each team combines the strengths of the members to achieve goals established by the clients they consult. Essentially, the Bachelor of Innovation gives students the opportunity to work with diverse groups of people to transform ideas into impact. Our team comes from a variety of backgrounds and majors within the BI program with previous Bachelor of Innovation client experiences that can apply towards the requests of Clyde's Closet. We will work together as a team by bringing together varying ideas to meet the goals of the client throughout the semester.

Bachelor of Innovation Team



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BI Client Application

Company: Clyde's Closet located within the T. Rowe Price Career Center

Contact Name: Catherine
Barrios Email:
cbarrios@uccs.edu
Phone:(719) 255-3340
Website:career.uccs.edu

Description: This year, the Career Center commits to developing metrics to support the evaluation of our services.

One of the services is Clyde's Closet. This donation-based program takes professional clothing and accessories as donations and, in turn, allows students to pick out clothes for interviews, etc.

We are requesting an innovation team to take on Clyde's Closet. The first focus is to review our current program, make recommendations, and review our work in light of the three pillars of sustainability.

We have three areas of focus: Location Identification to increase traffic and service to students; The second is the development of metrics for us to evaluate our social impact, economic impact, and the use of repurpose, recycle, and reuse. The third area of focus is to plan, develop, and run a recruitment campaign for donors to give professional clothes, with the opposite side of this campaign focusing on student engagement with Clyde's Closet.

We are committed to meeting with the students every week.

Reference: Dr. Colleen Stiles
Applied on 1/17/2023 16:00:12
Converted on: 01/17/2023 at Jan 17 2023 4:00 PM

Clyde's Closet Team

Catherine Barrios - Main point of Contact
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Sarah Fillman
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719-255-3723

Clyde's Closet

Clyde's Closet is a donation based service providing gently used professional clothing for UCCS students and alumni to utilize for interviews, career fairs, special events, and everything in between. Their mission is to empower all students and alumni to design their career journey through innovation while creating social, economic, and positive sustainability impacts for UCCS and the community. They request an innovation team to develop metrics to measure their impact in relation to economic and social contributions, with a focus on applied sustainability.

The team at Clyde's Closet has worked to create a welcoming inclusive environment for students and would like to increase awareness of the services we offer by identifying areas of potential marketability.

Benchmarks to Reach

- Meet with UCCS sustainability director to ensure proper metrics for school impact, plan for future sustainability of Clyde's closet. **Projected Completion: February 17th 2023**
- Development of metrics for Social and Economic impact for sustainability as well as an

inventory system to track how many people use the service and what items are coming in and going out. Changing the current inventory system from exit tickets to an electronic tracking system that provides student emails and listed items taken from the closet to better track their impact on UCCS students and Alumni. Aiming to find a free service to track the inventory of the closet. **Projected Completion: March 21st 2023**

- Making the closet more gender inclusive for students by advertising and partnering with M.O.S.A.I.C. and UCCS Pride. **Projected Completion: March 21st 2023**
- Recruiting students to use and become aware of this service by asking UCCS orientation tours to stop in the closet to allow incoming students the opportunity to see the closet.

Project Completion: April 4th 2023

- Offer diverse forms of marketing by procuring pop-up stands and mannequins for on campus semi-permanent exhibits in high traffic areas and at events.

Projected Completion: April 12th 2023

- Increase campus wide awareness through innovative marketing strategies.

Projected Completion: May 9th 2023

Meeting Agreement

- Bi-weekly or as needed meetings.
- Meeting Mondays at 9:15am.
 - Meetings will take place via Microsoft Teams at 9:15am Bi-weekly beginning Monday January 31st, 2023 unless other meeting place or time is agreed upon with advanced notice.
 - Client Meeting link: [link](#)
 - Leads (Mary Kate and Victoria) will provide an agenda via email prior to

each meeting to the client and members of the Innovation team as well as providing notes from all meetings to the client upon completion of the Spring 2023 semester.

Team Members

Mary Kate Zimmerman



Victoria Ford



Elijah Casillas



Ryan Ranes

Client(s)



Catherine Barrios



Jennifer Spice



Brianna Escobedo



Sarah Fillman



Revisions to Scope of Work

- Meet with UCCS sustainability director to ensure proper metrics for school impact, plan for future sustainability of Clyde's closet. **Projected Completion: February 17th 2023**
 - **Meet with UCCS Sustainability Director (Konrad) for campus wide metric**

within the pillars of: financial, economic, social and environmental. Feb 2nd 2023

- Development of metrics for Social and Economic impact for sustainability as well as an inventory system to track how many people use the service and what items are coming in and going out. Changing the current inventory system from exit tickets to an electronic tracking system that provides student emails and listed items taken from the closet to better track their impact on UCCS students and Alumni. Aiming to find a free service to track the inventory of the closet. **Projected Completion: March 21st 2023**
 - **Create specific metrics that apply to Clyde's Closet.**
 - **Identify future sustainability goals for Clyde's Closet.**
- Making the closet more gender inclusive for students by advertising and partnering with M.O.S.A.I.C. and UCCS Pride. **Projected Completion: March 21st 2023**
 - **Post marketing materials in M.O.S.A.I.C. location to promote inclusiveness.**
 - **Recreate a survey client was using to include data on student needs and larger student samples.**
- Recruiting students to use and become aware of this service by asking UCCS orientation tours to stop in the closet to allow incoming students the opportunity to see the closet.
 - **Survey student body to assess awareness. Discovered name confusion with Clyde's Pantry, and Clyde's Student Clothing Needs groups.**
 - **Orientation Tour Guide (Ariadna Coffman) contacted about bringing tours INTO Clyde's Closet.**
- Offer diverse forms of marketing by procuring pop-up stands and mannequins for on campus semi-permanent exhibits in high traffic areas and at events. **Project**

Completion: April 12th 2023

- **Career Fair Pop-ups: Feb. 15th, March 15th, April 6th.**
- **Post marketing materials in high profile places, and residence halls.**
- **Increase campus wide awareness through innovative marketing strategies. Project**

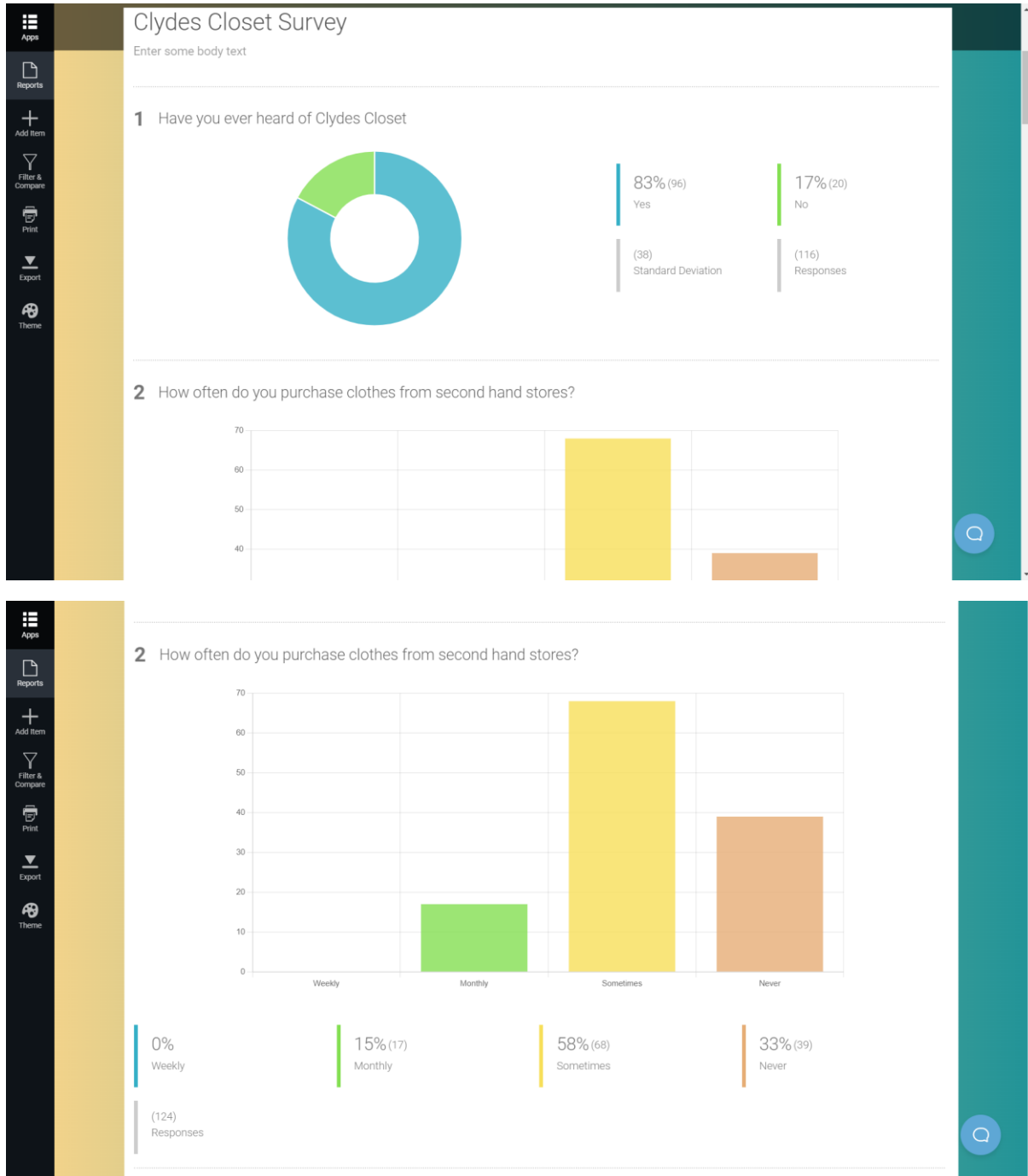
Completion: May 9th 2023

- **Marketing flyers distributed around campus on March 21st 2023**
- **Commode Chronicles ad placed March 7th 2023**
- **Orientation Tour Guide (Ariadna Coffman) contacted about bringing tours INTO Clyde's Closet.**
- **Correct location of Clyde's Closet on all websites.**
- **QR codes that bring users straight to Clyde's Closet webpage.**
- **Research and Apply for Green Action Fund for expanding services.**
 - **Meeting with GAF Coordinator on March 24th 2023**
 - **Set in motion bid for expanding Clyde's CLoSet (needed for application.)**
 - **Create GAF application responses, Presentation template, and next steps.**

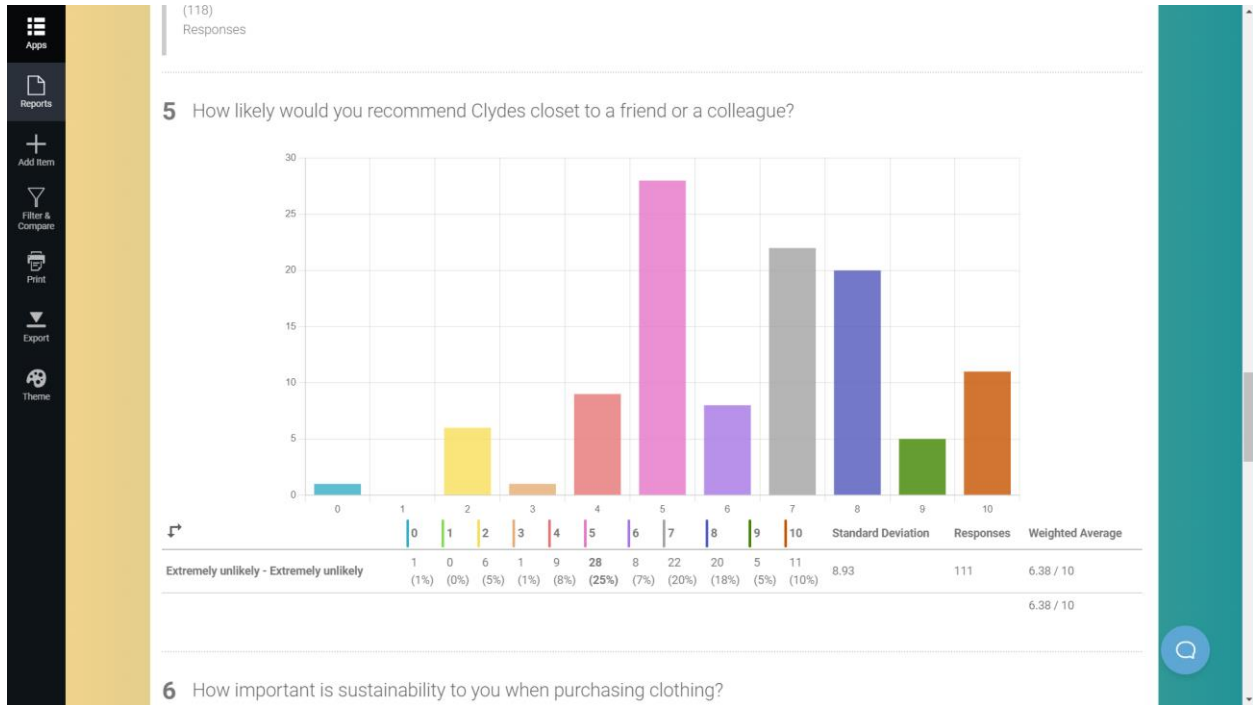
Final Research Documents

Initial Survey Results:

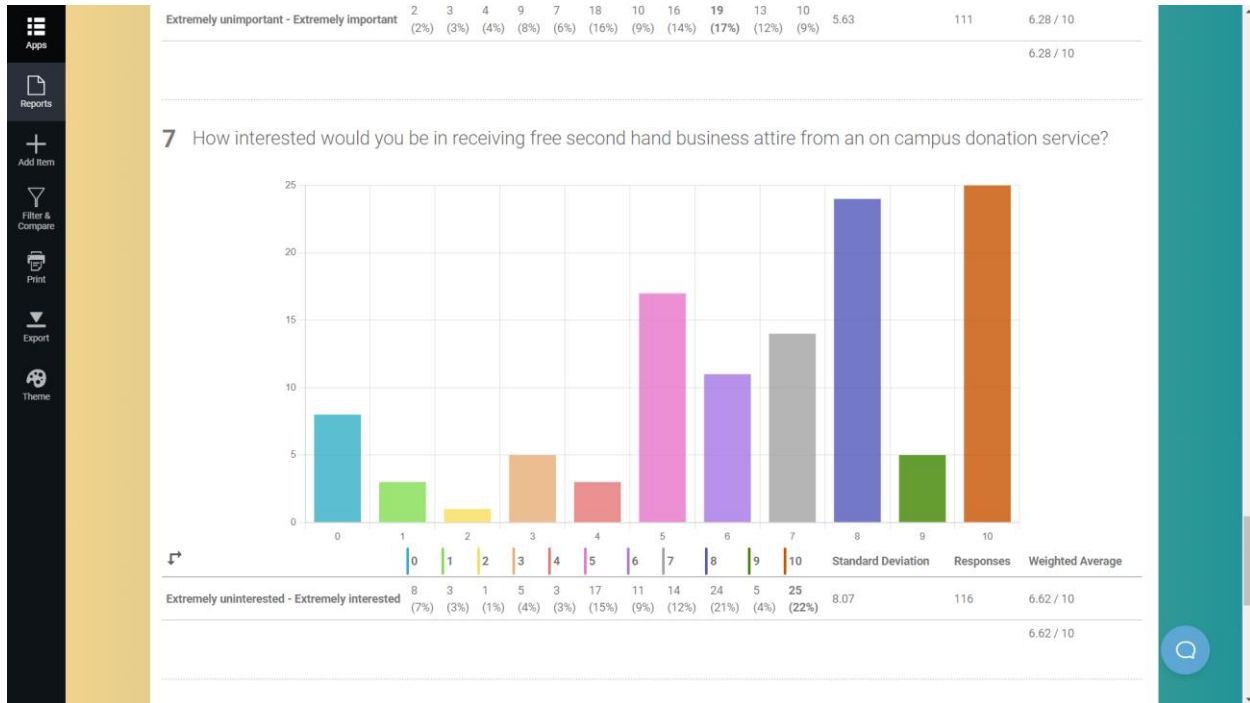
Survey taken by 116 students on campus.







7 How interested would you be in receiving free second hand business attire from an on-campus donation service?



Apps Reports Add Item Filter & Compare Print Export Theme

8 What reasons, if any, prevent you from wearing second hand clothing?

In this situation I would not want to take up free business clothing because I know I am more blessed than other and I know there are people in a lot more need than me and I want those people to get anything before I do.

none

none

I wear mostly secondhand clothing, but I rarely go shopping, less than once a month.

Only reason would be if it was not cleaned properly or I do not like it

the only clothing I've needed to buy recently has been hard-wearing so i buy new just so it lasts longer

none

none

nothing

I usually just wear the clothes I have on-hand, and don't often need to buy new clothes. I think that second-hand clothing is perfectly fine, and I would be willing to wear it.

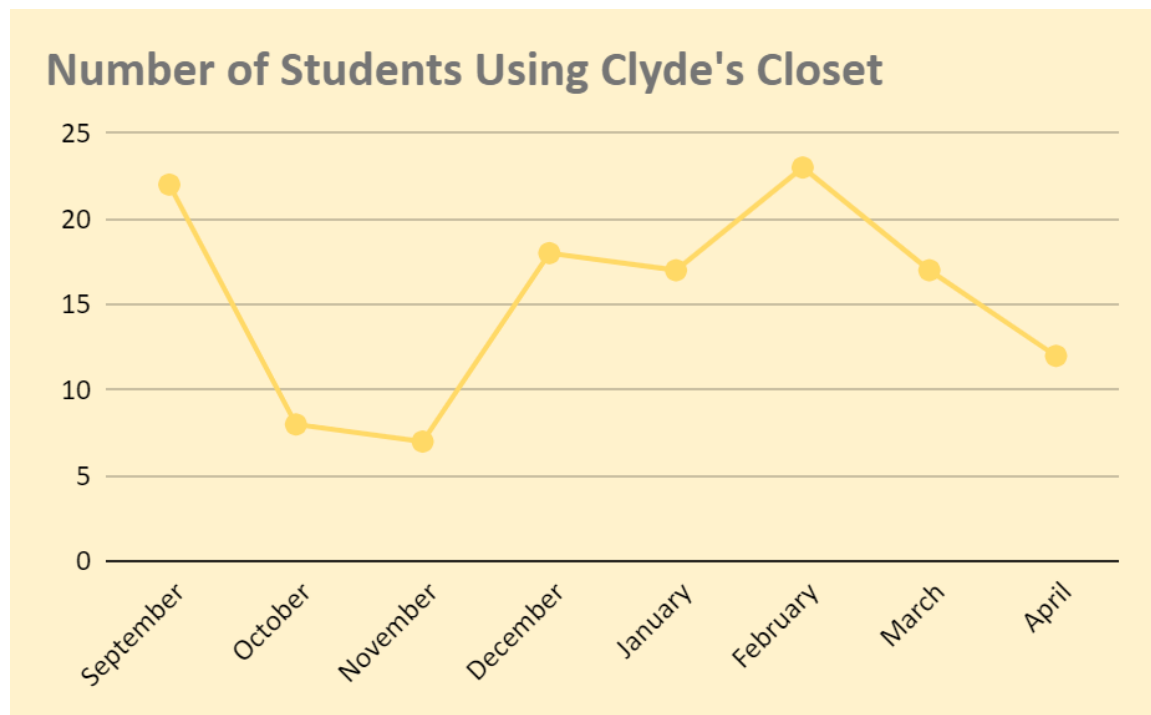
Show recent 5 | All

Visual data based on Clyde's Closet's Exit Tickets:

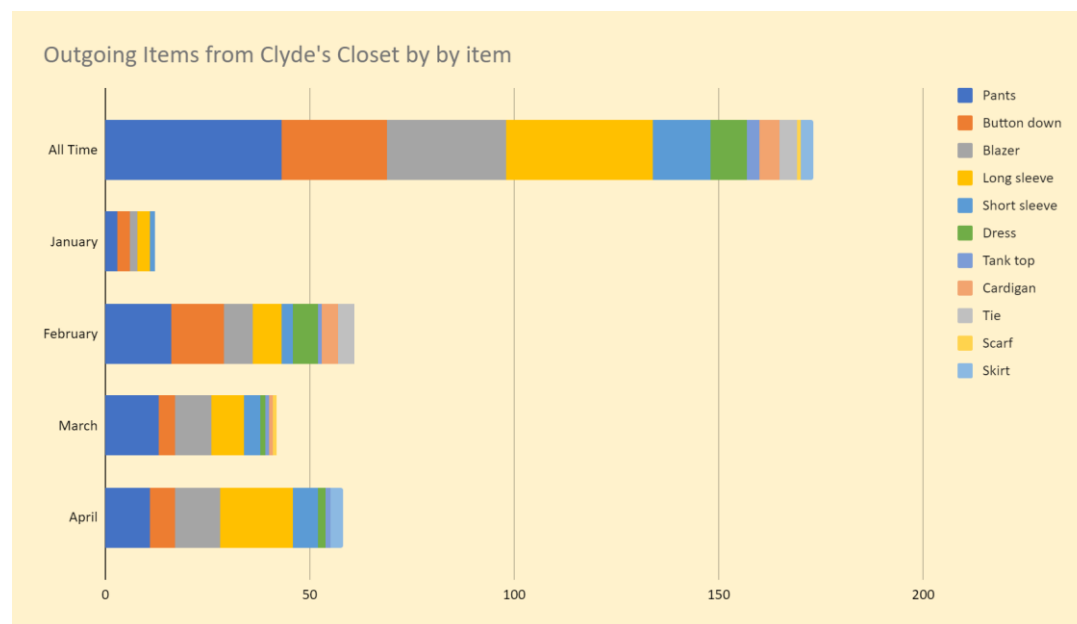
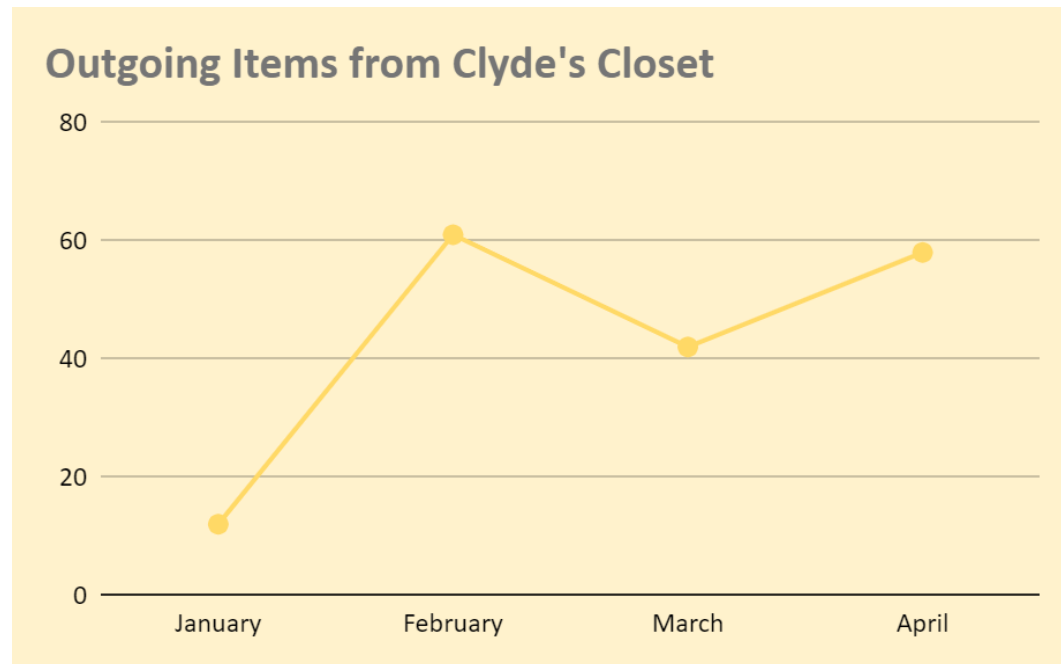
These graphs display the number of students that used Clyde's Closet as a resource and filled out an exit ticket that displayed how many items they pulled from the closet.

	Pants	Button down	Blazer	Long sleeve	Short sleeve	Dress	Tank top	Cardigan	Tie	Scarf	Skirt	Total Items:
All Time	43	26	29	36	14	9	3	5	4	1	3	173
January	3	3	2	3	1							12
February	16	13	7	7	3	6	1	4	4			61
March	13	4	9	8	4	1	1	1		1		42
April	11	6	11	18	6	2	1				3	58

This graph shows the number of students that have used Clyde's Closet since September of 2022.



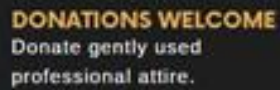
This graph shows the track of how many items have been pulled from the closet and then an itemized graph in color that displays which items have been pulled from the closet since Clyde's Closet started tracking the outgoing items in January.



Designs of flyers to help advertise for Clyde's Closet:



CLYDE'S
CLOSET
Professional Attire



careers@uccs.edu

28



Do you need clothes for an interview or new job?
Do you have gently used professional clothing you are looking to donate?
Clyde's Closet has free clothing for students and Alumni!

T. Rowe Price Career and Innovation Center's

CLYDE'S CLOSET

Professional Attire

University Center Room 114

Official Commode Chronicles Flyer.

T. Rowe Price Career and Innovation Center's

CLYDE'S CLOSET

Professional Attire

University Center Room 114

Do you need clothes for an
interview or a new job?

Do you have gently used
professional clothing you are
looking to donate?

Clyde's Closet has free clothing
for students and alumni!



For more information, scan the QR code or
visit career.uccs.edu/channels/clydes-closet/

Example Exit Ticket Reminder Flyer.



The flyer features a background image of various clothing items hanging in a closet. At the top, the text "BEFORE YOU GO!!" is written in a large, bold, yellow font with a black outline. Below this, a dark gray rectangular box contains the text "HELP US MEASURE OUR IMPACT, PLEASE FILL OUT AN EXIT TICKET BEFORE YOU GO" in white, bold, sans-serif font. Two white curved arrows point from this text down to a form. The form is titled "CLYDE'S CLOSET EXIT TICKET" and includes fields for "DATE:" and "EMAIL:". Below these fields is a small icon of a person and the text "PLEASE FILL OUT THIS SHEET BEFORE LEAVING CLYDE'S CLOSET TO HELP US KEEP TRACK OF INVENTORY, THANK YOU!". To the right of the form is a table with three columns: "ITEM", "QUANTITY", and "SIZES". The items listed are PANTS, SKIRTS, DRESSES, BUTTON DOWN, LONG SLEEVE, SHORT SLEEVE, TANK TOP, CARDIGAN, and BLAZERS. Each item has a line for quantity and a line for sizes.

BEFORE YOU GO!!

**HELP US MEASURE OUR IMPACT,
PLEASE FILL OUT AN EXIT TICKET BEFORE
YOU GO**

**CLYDE'S
CLOSET EXIT
TICKET** 

DATE: _____

EMAIL: _____

PLEASE FILL OUT THIS SHEET
BEFORE LEAVING CLYDE'S
CLOSET TO HELP US KEEP TRACK
OF INVENTORY, THANK YOU!

	QUANTITY	SIZES
PANTS	_____	_____
SKIRTS	_____	_____
DRESSES	_____	_____
BUTTON DOWN	_____	_____
LONG SLEEVE	_____	_____
SHORT SLEEVE	_____	_____
TANK TOP	_____	_____
CARDIGAN	_____	_____
BLAZERS	_____	_____

UCCS University of Colorado
Colorado Springs

Reminder to take the exit survey with Exit Survey QR code.



Reminder to take the exit survey with Exit Survey QR code.



BEFORE YOU LEAVE!

We kindly remind you to please the exit survey and use the scale survey provided to weigh your items accurately.

This helps us to record the amount of clothes that we've successfully diverted from landfills and contributed towards a more sustainable future.

Thanks

<https://forms.gle/RhWEtQ4xai6tFrpI9> for your support



Reminder to take the exit survey with Exit Survey QR code.

exit Survey



Please ensure that you weigh all
items together before leaving, and
note the weight into the exit survey
to help us keep track of
sustainability here at Clyde's
Closet.
Thank you!

<https://forms.gle/RhWExQ4xai6tFrpf9>

Reminder to take the exit survey with Exit Survey QR code.

ECONOMIC IMPACT



EXIT SURVEY

PLEASE ENSURE THAT YOU WEIGH
ALL ITEMS TOGETHER BEFORE
LEAVING, AND NOTE THE WEIGHT
INTO THE EXIT SURVEY TO HELP
US KEEP TRACK OF
SUSTAINABILITY HERE AT CLYDE'S
CLOSET.

THANK YOU!

Exit-Survey.com

Reminder to take the exit survey with Exit Survey QR code.

Clyde's Closet

Exit Survey

Please weigh your clothing items and scan the QR code to fill out a quick survey to help maintain sustainability and inventory of items here at Clyde's Closet.



Exit Survey Scan
Code

Thank you!

Engagement Data:

Overview of inventory management systems:

Sortly, Zoho, and Square.

https://drive.google.com/file/d/1Vomn_yXpGqZNL3_HHOArIYGwX2_6glyQ/view?usp=share_link

Research and Weekly Finds:

https://docs.google.com/document/d/10z5G9gV1AszgGosOEhbPgefdtoxm91_qBD9eBh4KkZc/edit?usp=share_link

Green Action Fund:

Application responses and presentation template.

https://docs.google.com/document/d/1sP9Rj94QjFWay_ORH4k1iG2TtPdG9S1t/edit?usp=share_link&oid=106474760812895742068&rtpof=true&sd=true

Contacts List:

- Konrad Schlarbaum
Sustainability Director
Office of Sustainability
kschlarb@uccs.edu <kschlarb@uccs.edu>
- Kayla Williams
GAF Grant Coordinator
719-255-3558 st-sus01@uccs.edu

Client Meetings:

January 30th 2023 @9:15am
February 13th 2023 @9:15am
February 17th 2023 @3pm- Sustainability Director
February 27th 2023 @9:15am
March 13th 2023 @9:15am
March 24th 2023 @10:30am-Green Action Meeting
April 3rd, 2023 @9:15am
April 17th 2023 @9:15am
May 1st 2023 @9:15am- Final Client meeting

Meeting Minutes:

Clyde's Closet Meeting Minutes

JAN. 30 2023

Attending

Catherine Barrios
Jenni Spice
Victoria Ford
Mary Kate Zimmerman

Agenda

- Introductions
- Pictures of closet set up
- Impact analysis tool



General and Roundtable Updates

- What is not working with current system.
- Survey of past students
- Identify metrics for social and sustainability,
- iPads in the future- what programs for inventory
- Career Fair
- Fashion shows
- Adding tour stop
- Fall 2022-54 Tickets
- Spring 2023- 10 tickets
- Recruit more students to use C.C.
- Space problem



Action Items

- Website has wrong location address.
- Add a tab to website that brings people to CC.
- Impact:
 - What social implications of this change?
 - What has changed?
 - When/how will these groups or regions be impacted.



Clyde's Closet Meeting Minutes

FEB 14 2023

Attending

Victoria Ford
Mary Kate Zimmerman
Ryan Ranes
Elijah Casillas
Jeni Spice

Agenda

- Survey monkey
- Rename- Dress for Success with UCCS
- Friday pick up mannequins
-



General and Roundtable Updates

- clydesClosetTeam@proton.me
 - z!37tPS\$QgDzTf&i
- Ryan make a radio commercial-Thursday



Action Items

- Survey Monkey
- Sustainability Director meeting Friday 3pm @ CC.
- Elijah creating demo video of inventory systems.



Clyde's Closet Meeting Minutes

FEB 17 2023

Attending

Konrad (Sustainability Director)
Mary Kate Zimmerman
Elijah Casillas

Agenda

- Identify what metrics apply to UCCS and CC.



General and Roundtable Updates

- Sustainability metrics:
 - Financial
 - Economic
 - Social
 - Environmental
- Signs in Closet
- Sustainability around campus
- WASTE DIVERSION.



Action Items

- Establish with team how we can measure newly identified metrics that apply to UCCS and CC.
- Need Scale



Clyde's Closet Meeting Minutes

MARCH 7 2023

Attending

Victoria Ford
Ryan Ranes
Mary Kate Zimmerman
Elijah Casillas

Agenda

- Design session at Panera Bread



General and Roundtable Updates

- Ad designs



Action Items

- Show client options for designs
- Get approval and speedtype
- hand around campus



Clyde's Closet Meeting Minutes

MARCH 13 2023

Attending

Jenni Spice
Catherine Barrios
Victoria Ford
Ryan Ranes
Mary Kate Zimmerman
Elijah Casillas

Agenda

- Review marketing created
- Test survey
- Metrics
- Green Action Fund



General and Roundtable Updates

- Next meeting April 3rd
- 100 Flyers
- Scale Metrics- waste diverted
- Economic Metrics- \$ saved students
- Sign for landfill impact
- Rolling data amounts
- Most popular items: Blazers, Button downs, pants
- Speedtype:
 - 41000168
- \$25 for flyer printing



Action Items

- Order flyers
- Contact SGA or Orientation tours for stopping at CC.
- Rolling data amounts
- Find out about Green Action Fund



Clyde's Closet Meeting Minutes

MARCH 20, 2023

Attending

Catherine Barrios
Victoria Ford
Ryan Ranes
Mary Kate Zimmerman
Elijah Casillas

Agenda

- Green Action Fund Meeting April 3rd
- Additional Storage Bid
- BI Team for next semester?
- Flyer update



General and Roundtable Updates

- Invitation to join GAF Meeting
 - April 3rd @ 10:30
- Commode Chronicles
- Set up bid for additional storage
- Orientation update
 - called 3x
 - Hawaii themed open house
 - Welcome Bash July& Aug.
- Make sure to hang flyer at Mosaic



Action Items

- Submit for Commode Chronicles again
- GAF meeting
- Post Flyers
- Bid for storage



Clyde's Closet Meeting Minutes

MARCH 21, 2023

Attending
Ryan Ranes
Victoria Ford
Mary Kate Zimmerman
Elijah Casillas

Agenda

- Green Action Fund Meeting April 3rd
- Additional Storage Bid
- BI Team for next semester?
- Flyer update



General and Roundtable Updates

- Invitation to join GAF Meeting
 - April 3rd @ 10:30
- Commode Chronicles
- Set up bid for additional storage
- Orientation update
 - called 3x
 - Hawaii themed open house
 - Welcome Bash July& Aug.
- Make sure to hang flyer at Mosaic



Action Items

- Submit for Commode Chronicles again
- GAF meeting
- Post Flyers
- Bid for storage



Clyde's Closet Meeting Minutes

MARCH 24, 2023

Attending

Catherine Barrios
Elijah Casillas
Mary Zimmerman

Agenda

- Green Action Fund Questions



General and Roundtable Updates

- Questions:
 - 2nd page of application
 - Project sponsor?
 - Stakeholders?
 - Funding criteria
- #6-staff
- #16- Auxiliary services/other students who use the career center.
- Timeline doesn't have to be super detailed.
- They have a presentation template
- Five pillars
- Could apply in Fall as well.



Action Items

- Create document with detailed answers to application
- Catherine- getting architect to bid on adding to closet



Clyde's Closet Meeting Minutes

APRIL 3, 2023

Attending

Catherine Barrios
Elijah Casillas
Victoria Ford
Mary Zimmerman

Agenda

- Green Action Fund update
- Survey
- March numbers have increased



General and Roundtable Updates

- Bid update
 - Breaker in room must have 3ft of clearance.
 - Space must be up to code for disabilities.(EDA Access)
 - Pants section is too deep.
- Amazon wish list
- Link for scale on Amazon
- Test new survey for Catherine
- Team for next semester
 - Renaming champagne
 - Marketing
 - Closet improvement



Action Items

- Final Report
- Sign for scale use
- Application for new team



Clyde's Closet Meeting Minutes

APRIL 17, 2023

Attending

Catherine Barrios
Elijah Casillas
Victoria Ford
Mary Zimmerman

Agenda

- Last meeting-May 1st
- Isabella @ Clyde's Student Clothing Needs
- Review data spreadsheets and graphs
- Fair Market Value
- Test new exit survey



General and Roundtable Updates

- Isabella at Clyde's Student Clothing Needs- wants a team for next semester.
- Sept-April graphs
- Fair Market Values for clothes prices.
- Review scale flyer design
 - Yellow style approved
 - Add smaller versions for inside of closet
- Review test survey results
 - Change two questions
- Bitly for QR code
- Architect doesn't have estimate yet
 - Can not add more shelves.



Action Items

- Final Report
- Small signs for inside closet
- Application for new team



User IDs and Passwords:

- Freeonlinesurveys.com
- Proton.me
User ID: clydesclosetteam@proton.me
Password: *z!37tPS\$QgDzTf&i*

Student Team:

Mary Kate Zimmerman
Graduation Date: December 2023
Co Team Lead, 4010
Bachelor of Innovation Museum Studies and Gallery Practice
mzimmer2@uccs.edu
618-210-1846

Victoria Ford
Graduation Date: Spring 2024
Co Team Lead, 4010
Bachelor of Innovation in Information Systems
Vford@uccs.edu
360-991-5291

Elijah Casillas
Graduation Date: December 2024
3010
Bachelor of Innovation Cyber Security
ecasilla@uccs.edu
562-536-2366

Ryan Ranes
Graduation Date: December 2024
3010
Bachelor of Innovation Digital Media and Communications
Rranes@uccs.edu
859-699-6850

Thank you Letter to Clyde's Closet

Dear Catherine, Jeni, and Clyde's Closet team,

We wanted to express my sincere appreciation for the opportunity to work with you. It has been a pleasure to collaborate with you on Clyde's Closet, and we are grateful for the trust and confidence that we have placed in our team.

Your clear vision, thoughtful feedback, and open communication have been instrumental in the success of this project. Your dedication and commitment to achieving the best possible outcomes for your organization are genuinely inspiring, and it has been an honor to work alongside you. We are proud of the work we have accomplished together, and our partnership has resulted in a successful outcome. It is always a pleasure to work with a client who values the expertise and insights of their team, and we are grateful for the respect and trust you have shown us.

Thank you once again for the opportunity to work with you. We look forward to the possibility of future collaborations and wish you continued success in all of your endeavors.

Sincerely,

Victoria Ford, Elijah Casillas, Ryan Ranes, Mary Kate Zimmerman